

PREMIER CHARTER SCHOOL

BOARD OF DIRECTORS

Meeting Agenda

September 11, 2023

- I. REVIEW AND APPROVE AGENDA
- II. APPROVE MINUTES OF PRIOR MEETINGS
- III. OFFICER/COMMITTEE REPORTS
 - A. Report of the Board Chair
 - B. Report of the Vice Chair, Education
 - C. Report of the Vice Chair, Finance
 - D. Report of the Head of School
 - E. Report of the Family Involvement Chair
- IV. OLD BUSINESS
- V. NEW BUSINESS
 - A. 2023-2024 Special Education Compliance Plan
 - B. 2023-2024 Revised Financial Budget
 - C. Academic Progress
 - D. New Teacher Development Overview
 - E. Facilities Update
- VI. FUTURE MEETINGS
 - Next Board Meeting - Monday, October, 30, 2023 at 4:30pm. Parent Reception to follow at 6:30pm.
- VII. OPEN FORUM
 - A. Presenters are required to sign the open forum log prior to the meeting being called to order.
 - B. Each presenter will have 2 minutes to address the Board
 - C. Presenters will be expected to follow the Rules of Order.
- VII. EXECUTIVE SESSION (CLOSED MEETING)
 - A. Call for closed session
 - B. Remove all non-board personnel and move meeting to closed quarters.
- IX. RETURN TO GENERAL SESSION
 - Actions required to come before General Session
- X. ADJOURNMENT

**MINUTES OF THE REGULAR MEETING OF BOARD OF DIRECTORS
OF PREMIER CHARTER SCHOOL**

September 11, 2023

4:30 pm

I. Recitation of Authority

The meeting of the Board of Directors of Premier Charter School was held on September 11, 2023 at 4:30 pm. The meeting was held in the Conference room located at 5279 Fyler Avenue, St. Louis, MO 63139, pursuant to the by-laws of the School.

II. Attendance and Quorum

The Chair stated that the first order of business was to call the meeting to order, and to determine whether a quorum of directors of the school were present.

CALL TO ORDER: Mr. Joe Blomker called the meeting to order.

NOTED, that the following directors, representing a quorum of the directors of the school, were present at the meeting: Mr. Joe Blomker, Mr. Carr Trovillion, Dr. Kathryn Mitchell Pierce, Mrs. Colleen Wilson, Mr. Peter Finley, and Mr. Dave Mueller.

NOTED, that the following presenting staff of Premier Charter School were present at the meeting: Dr. Julie Frugo.

III. Actions

- A. Review and Approval of Agenda:** Mr. Joe Blomker called for a review of the meeting's agenda and called for any additions thereto. Agenda accepted as presented.
- B. Reading and Approval of the April 5, 2023 and June 16, 2023 Board Minutes:** On a motion duly made and seconded and unanimously carried, the following resolution adopted.

RESOLVED, that the minutes of the Board of Directors meeting held on April 5, 2023 and June 16, 2023 was approved and ratified.

IV. Officer Report

A. Report of Chair:

Mr. Blomker reported that he is currently serving on the committee chair on the Regional Business Counsel of the K-12 programming for the St. Louis region. He stated that he will be interacting with the state legislation, the governor's office, and the mayor of St. Louis.

B. Report of Vice Chair, Education:

Dr. Kathryn Mitchell Pierce reported that there will be a three-person education committee that will meet monthly and function much like the finance committee.

C. Report of Finance Committee Chair:

Mr. Carr Trovillion reported on behalf of the finance committee. The finance committee met via zoom on August 29, 2023. The finance committee discussed the agreed upon procedure reports that was provided to our independent auditors. Two of the reports reviewed cash disbursements and the third report reviewed attendance. The financials were provided in board packet.

D. Report of Head of School:

1. PCS enrollment numbers are on an upward trajectory. We have also successfully expanded our waitlist.
2. As part of our commitment to enhancing educational quality, PCS has transitioned from 5 classes to 4 classes in grade 2-5. This change aligns with our evolving instructional model and dedication to continuous improvement.
3. PCS reported consistent academic growth in most three year cohorts. These cohorts have shown improvement in proficiency levels and significant reductions in the number of students scoring below levels.
4. Areas of attention will be in ELA from 5th to 6th and math from 6th to 7th grade.
5. Newly implemented instructional coaching model has helped to create a strong start. With ambitious coaching cycles and we are already experiencing a greater sense of purpose in our approach.

E. Report of the Family Involvement Chair:

Mrs. Mary McAteer gave an update on the first family night and reported a great turn out and that family nights are booked until now until December of 2023. Pizza fundraiser will be starting this coming week and recently had two very successful spirit wear sales. Fall Festival is scheduled for October 21st and planning has begun. PCG are looking for volunteers to help make this another successful year.

V. Old Business

None

VI. New Business

A. Organization Review – Administration and Teaching:

Included in board packet for review.

B. Literacy Law Compliance Plan:

1. Each LEA shall assess all students enrolled in kindergarten through grade three at the beginning and end of each school year for their level of reading readiness on state approved reading assessments.
2. LEA's shall notify the parent/guardian of any student in kindergarten through grade three who exhibits a substantial deficiency in reading at least annually in writing.
3. Each LEA shall provide intensive instructional services for students who are identified as having a substantial deficiency in reading, identified as being at risk for dyslexia, or having a formal diagnosis of dyslexia.
4. DESE shall publish criteria and examples of to help LEA's and schools select and use evidence based reading curricula and instructional materials. DESE shall publish a list of instructional materials that ensure instruction is explicit, systematic, diagnostic, and based on phonological awareness, phonics, fluency, vocabulary, comprehensive, morphology, syntax and semantics.

C. Corporate Name Change from St. Louis Charter School to Premier Charter School:

The Board of Directors would like to officially change the legal name of St. Louis Charter School d/b/a Premier Charter School to Premier Charter School for clarity and efficiency.

RESOLVED, that the name change to Premier Charter School was approved as presented.

D. Special Education Compliance Plan:

Special Education Compliance Plan was resented in board Packet.

RESOLVED, that the Special Education Compliance Plan was approved as presented.

E. 2023-2024 Revised Financial Budget:

The revised financials were presented in board packet. The finance committee requests that the board approve the revised budget for the year ending June 30, 2024.

RESOLVED, that the revised budget year ending June 30, 2024 was approved as presented.

VII. Future Meetings

NOTED, the next regular meeting of the Premier Charter School Board of Directors will be held at 4:30 pm on October 30, 2023 at 5279 Fyler Avenue, St. Louis, MO 63139.

VIII. Open Forum

None

IX. Executive Session

None

XI. Adjournment

The Premier Charter School Board of Directors meeting was adjourned at 6:45 pm.

ATTEST: The undersigned affirm that the minutes of the Board of Directors Meeting held on the date first written above is a true and accurate recording of the discussion and actions taken by this Board.

Approved:

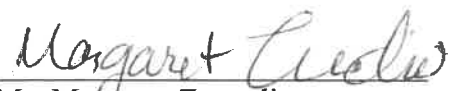


Mr. Dave Mueller

10/30/23

Dated

Attest:



Ms. Margaret Zamudio
Acting Clerk

10-30-23

Dated

PREMIER CHARTER SCHOOL

BOARD OF DIRECTORS

Meeting Agenda

October 30, 2023

Note: Parent/Board Reception to follow meeting starting at 6:30pm

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- II. APPROVE MINUTES OF PRIOR MEETINGS
- III. OFFICER/COMMITTEE REPORTS
 - A. Report of the Board Chair
 - B. Report of the Finance Committee Chair
 - C. Report of the Education Impact Committee Chair
 - D. Report of the Head of School
 - E. Report of the Family Involvement Chair
- IV. OLD BUSINESS
- V. NEW BUSINESS
 - A. 22-23 Financial Statement Audit Report & Schedule of Selected Statistics
 - B. Student Enrollment & Marketing Strategies
 - C. Opportunity Trust Partnership Update
 - D. Facilities & School Safety Update
- VI. FUTURE MEETINGS

Next Board Meeting – Monday, January 8, 2024 at 4:30pm.
- VII. OPEN FORUM
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